**Summer Camp Coordinator**

**General Summary:**  
The Digital Youth Network (DYN) at DePaul University’s College of Computing and Digital Media is dedicated to creating learning environments that supports all Chicago youth in developing skills in technology and digital arts.  To support this cause we are hosting summer camps for middle school youth to develop skills in design, electronics, and computer science. We are seeking instructors to lead these camps and serve as role models to youth. No computer science training is required for this job. Training in the content area will be provided. This individual should have a desire to enhance learning opportunities for inner city youth. The candidate should be open to learning new content, collaborating with individuals of all ages, and leading middle school youth in developing STEAM (Science Technology Engineering Art Mathematics) skills.  Some travel may be required.  Instructors will have high school students assisting them during the camp, and must be able to work in a rapidly changing environment.  
  
  
**Principal Duties and Responsibilities:**

* Lead all day design workshops with middle school students.
* Maintain daily attendance records.
* Reflect daily on outcomes and expectations in an online platform.
* Attend weekly meetings with camp staff.
* Complete tasks designated by camp director. Perform other duties as assigned.

**Minimum Requirements:**

* Must have an interest in gaining experience in youth development and designing learning experiences.
* Must be reliable, task-oriented, and self-motivated.
* Must have general computer knowledge.
* Must be capable of coordinating daily tasks, communicating effectively, and working as directed.
* Excellent oral and written communication skills
* Must be able to commit 8 weeks through June 15 - August 15
* Must be able to commit to summer camp training session starting on  June 15-July 3 from 10am-2pm
* Must be able to commit to summer camp programming starting on July 6-July 31 from 8:30am-5:30pm.
* Lunch and snacks are provided for all camp staff during summer camp programming.

**Preferred Requirements:**

* College experience in fields of education, computer science, new media, or digital media
* Experience working with middle school youth preferred, but not required

*\*Internship credit may apply open for discussion.*

Send resume & cover letter to: ARoberson@digitalyouthnetwork.org